

# CBTS Rapid Response Team Re-opening process

Based on information from Oregon Health Authority and the Governor's Office that lists three phases for opening, it is not likely we will be opening until at least Phase 2 on a very limited basis, and maybe not until Phase 3 on a less limited basis. But we want to be prepared. In a general way, this is a simple overview of what the RRT is exploring for an eventual recommendation to Session. We are keeping Otis (as Chair of Building and Grounds) informed and getting his input for comments or information he can give us to consider.

**Programing** Determine when, how and if each activity will resume, including consulting leaders of programs.

Large: Worship

Choir

Coffee hour

Building users: Young Life

Head Start

Spiritual Direction

Small: Sunday School

Session

Deacons

Committee meetings

Off-site: Wed. Bible Study

Soup with Friends

Fellowship events

Activity: Knitters

Book Club

Bible Study Fellowship

Other : Weddings and Funerals

Pastoral visitation

**Spacing** Plans will consider how to gather while still minimizing risk of infection through social distancing. Current recommendations are for a minimum of 6ft.

Worship - In the sanctuary or the Fellowship Hall (determined by distancing and attendance levels)

Choir and musicians need extra space (remove risers and use chairs for max. flexibility)

Other gatherings - Determine spacing needs for each program to resume:

Sunday School, Deacons, committee meetings, Bible Study Fellowship, Book Club

Coffee hour, knitters, Young Life, Session,

Wednesday Bible Study (Sambos), Soup with Friends (Olson's)

Staff, B&G and office work - Determine best way for staff to perform functions safely

Alternate use spaces – Determine what spaces could be put to new uses.

**Cleaning** Determine cleaning procedures and frequency for various areas and after various activities.

Sanctuary

Office

Kitchen

Library

Fellowship Hall

Choir room

Nursery

Other (entrance)

**Monitoring** Develop ways we will monitor all the procedures and protocols.

This is especially important for cleaning, spacing control and incident response.

Also vital is clear and repeated communication with the congregation about every aspect of the plans and procedures.

*The Rapid Response Team does have a few specific recommendations for Session to consider at this time, especially as it relates to preparations for resumed worship.*

## **CBTS Re-opening Plan**

**Programing** Each program requires consideration, but when we open the building again, we will:

**Worship** – resume worship in the following manner, when permitted.

In the sanctuary (unless attendance too high for social distancing, in which case in the Fellowship hall)

All in attendance required to wear face mask. (Ask them to bring their own. Have few on hand for those who forget or are visitors).

TEMPORARILY modify liturgy Passing of the peace – (develop a CBTS no contact gesture?)

Communion – share elements with distancing, or provide “take out” communion

Remove hymnals, Bibles and do not use bulletins

(install monitors to project all worship material)

Remove choir risers, use chairs to allow for distancing and flexibility

Suspend group choir until phase 4. Solos, duets, instrumental for special music

Congregational singing – minimize because of spreading of particulates.

(humming, sign language, clapping/tapping instead?)

PERMANENTLY - offer on-line worship

**Coffee Hour-** while virus is actively circulating in the community, eliminate coffee hour. Social distancing is too hard to monitor and so many surfaces touched by many people (coffee pot handles). There could be occasional social time in the parking lot, as weather allows

**Spacing** How we will use our space while practicing forms of social distancing.

Generally – 6ft of distance between people

Masks for group activities

Arrange seating in sanctuary, remove choir risers, restrict use of small rooms

Change all bathrooms to single person use, install locking door handles in men’s and women’s

One-way movement (in-the double doors by office, exit double doors by bathrooms?)

Prop doors open before and after worship (to minimize handle touching)

**Cleaning** Determine cleaning procedures and frequency for various areas and after various activities

Purchase/order extra cleaning supplies.

Make cleaning kits and place in commonly used places (office, bathrooms, sanctuary, kitchen)

Designate people to ensure cleaning before and after each activity.