



Community Presbyterian Church Redmond, Oregon

Director of Music Ministries

Full-time employment (30 hours/week)

Primary Responsibilities: The Director of Music Ministries will contribute to the worship experience at Community Presbyterian Church by leading the music programs for the church and making appropriate recommendations for the inspiring, creative and dynamic worship of the congregation.

Summary of Duties:

1. Assist in planning and coordinating the worship services.
2. Nurture, develop and coordinate all of the adult choir and music groups for a high quality and varied musical expression. This includes overseeing rehearsals and worship presentations.
3. Coordinate children and youth leaders for musical presentation during the summer months and other times as needed (e.g., Vacation Bible School, Celebration Sunday, summer choirs, Christmas, Easter, ensembles, soloists, instrumentalists, etc.)
4. Actively recruit, train and equip singers, musicians and other volunteers in the music ministries of the church
5. Contribute to the budget formation for the Worship Team in consultation with other music leaders of the church, and operate within the constraints of the operating budget.
6. Annually reserve time for professional development and continuing education.
7. Develop and oversee an appropriate music library for the church.

Training and Skills:

1. A degree in music is preferred. Relevant experience in choral music and instrumentation may substitute.
2. Effective communicator who is self-motivated with proven organizational skills.
3. Ability to share personal Christian faith, with a familiarity to Reformed or Presbyterian worship.
4. Proficiency in both electronic and inter-personal communication methods.

Interactions:

1. Supervised by the Senior Pastor as head of staff.
2. Supervises the traditional accompanist.
3. Attends meetings and participates with the Worship Team.
4. Maintains a good working relationship with all church staff.