**Music Director - Nine-Month Contract, summers off**

Milwaukie Presbyterian Church – Milwaukie, OR

ABOUT THE POSITION:

The Music Director is responsible for conducting vocal and/or bell choirs and leading hymns, as well as coordinating and planning music in our Sunday Hybrid Worship Service, and providing other program assistance as needed. This position begins September 1.

ABOUT MPC:

We are a Christian church affiliated with the Presbyterian Church (USA). We are a justice-seeking, LGBTQIA+ affirming, intellectually curious congregation that cares deeply about one another, the Milwaukie community, and the world. More can be found at www.milwaukiepres.org.

THE DETAILS:

This position is a nine-month, local position that requires 10 hours per week including Sunday mornings, Wednesday evenings, and evening holiday services. Email access is required. This position is supervised by the Pastor and accountable to the Personnel Committee.

HOW YOU WILL SPEND YOUR TIME WITH US:

* Direct the chancel choir in Wednesday evening and Sunday morning rehearsals and in Sunday morning worship as scheduled by the Session
* Serve as cantor, helping to lead worship, when it is not yet appropriate for the choir to sing (due to health and safety concerns)
* Work with the pastor to plan and select music that honors the Presbyterian tradition and reflects MPC’s theology
* Coordinate rehearsals and lead volunteer musicians in worship
* Maintain music equipment and instruments (grand piano, handbells, organ)
* Oversee storage, organization and indexing of sheet music collection both on paper and in computer
* Ensure copyright approval for all music
* Supervise our part-time accompanist

EXPECTATIONS:

* Incorporate a wide variety of musical styles into Sunday worship
* Complete tasks and responsibilities without direct supervision and participate in regular staff meetings
* Guide and encourage volunteer musicians who may or may not read music
* Build community within the music groups and the wider congregation
* Invite participation while demonstrating reliability, flexibility, patience, and a sense of humor
* Be available to help lead music in occasional evening worship services (Christmas and Easter seasons)

COMMITMENTS AND QUALIFICATIONS:

* Respect and understand the ethos and culture of the Presbyterian Church (USA)
* Strong conducting stills and knowledge of vocal technique
* Piano and handbell experience welcome
* Experience coordinating and leading worship teams and choirs
* Formal training in music or equivalent level of experience in music ministry
* Available Sundays from approximately 9 a.m. to 11:30 a.m., and at the following evening services: Advent Evening Prayer, Christmas Eve, Ash Wednesday, Maundy Thursday, and/or Good Friday
* Demonstrated experience and knowledge of large space sound systems, and both Apple and Windows operating systems, as well as Zoom, Google Docs, Google Slides, Google Sheets, and Slack; familiarity with social media platforms helpful, but not required
* Collaborate well with staff colleagues, congregational volunteers, and community partners
* Work independently, take initiative, and seek help when needed
* Committed to LGBTQIA+ affirmation, antiracism, gender equity, and general inclusion

COMPENSATION

* The position is ten hours per week, on a nine-month contract (September 1 through May 31)
* This is a part-time salaried position at $8614
* A professional expense account of $200/year is provided
* Two weeks of paid vacation time, including two Sundays
* Paid personal sick leave in accordance with state law

HOW TO APPLY (PRIORITY DEADLINE AUGUST 15, 2022):

Send a cover letter and resume that include specific conducting or Music Director experience to: [search@milwaukiepres.org](mailto:search@milwaukiepres.org)

This position is open until filled.

2416 SE Lake Road | Milwaukie OR 97222 | search@milwaukiepres.org