

CHILDREN'S MINISTRY COORDINATOR

PURPOSE:

To build "Christ – like" relationships with children (newborn – 5th grade) and parents
To partner with parents and the Bethany congregation in raising the next generation in the knowledge and love of God

RESPONSIBILITIES:

- Plan and lead children's ministry programs including but not limited to Bethany Kids, The Well, Godly Play, and the nursery in forming faith-filled people and community-building activities.
- Foster age-appropriate Christian spiritual/faith development with children
- Review and select curriculum and other materials in conjunction with the Pastor and Christian Education Committee
- Provide opportunities for living out the love of God through mission and outreach in the Bethany neighborhood at regular intervals
- Recruit & support a team of volunteers who support the children at the church.
- Maintain timely communications with families and the congregation.
- Build safe appropriate relationship with children through personal contact.
- Work collaboratively with the Christian Education committee, staff and volunteers.

QUALIFICATIONS

- An active faith in Christ and the ability to show the love of God in an engaging way
- A commitment to helping children learn what it means to love God and love our neighbors.
- An ability to articulate the developmental milestones of children.
- An ability to recruit and support volunteers/volunteer teams.
- A willingness to encourage intergenerational relationships in the church.
- Excellent communication skills ~ Demonstrated communication and interpersonal skills.
- Excellent organizational skills
- An ability to work collaboratively with other staff, committees, and volunteers.
- An ability to connect with people of all ages
- Undergraduate degree in a related field and/or experience in children's ministry preferred
- An ability to affirm and support the church's mission and vision along with the doctrine and theology of the Presbyterian Church of the USA and the Reformed theological tradition
- Must pass a background check

SUPERVISION/RELATIONSHIP/ACCOUNTABILITY

- Directly supervised by the Pastor.
- Accountable to the Christian Education Committee, Personnel/Administration Committee, and the Session

EVALUATION:

Performance reviews will be conducted annually by the pastor as head of staff and the session Personnel Committee. The Personnel/Administration Committee will annually review the adequacy of compensation.

COMPENSATION:

\$ 18.00/Hour minimum, depending on experience (10 – 20 hours per week)

Approved by Session 05 July 22