



## **COMMISSION ON MINISTRY (COM)**

The Presbytery shall elect a Commission on Ministry (hereafter referred to as COM) for each region, to perform the duties and responsibilities mandated in the Constitution. Each regional COM shall consist of twelve (12) persons including the chair.

All authority and responsibility that the Constitution of the Presbyterian Church (USA) allows to be delegated to a COM is granted by the Presbytery to its regional COM. Each regional COM is empowered to establish administrative commissions for the purposes of ordination or installation of teaching elders. Each regional COM is to report its actions taken to the next stated meeting of Presbytery.

### **Position Description for Commission on Ministry members:**

- Be a Ruling Elder or Teaching Elder from their region.
- Attend (either in person or online) monthly meetings. Attend other meetings as needed or required.
- Act as liaison to assigned churches (typically 2-3 churches) in region and/or assume special assignments as requested by regional COM.
- Work with congregations, sessions and pastors of assigned churches in times of transition or difficulty.
- Work with the Pastor Nominating Committee of assigned churches as advisor and resource person.
- Coordinate the Interview Team for triennial visits to sessions.
- Participate in the annual Presbytery COM retreat—the October meeting for all COMs.
- Participate in training events sponsored by regional COMs and Presbytery.
- Each member of the COM will abide by “A Code of Ethics for Commission on Ministry Members.”

**Staff:** Clark Scalera, Advocate for Congregations and Clergy [clark@potc.life](mailto:clark@potc.life) 503.227.5486

**Type of Meetings:** Online Via Zoom.

**Meeting Location:** Currently all COMs are meeting online via Zoom.

### **Meeting Dates, Times:**

<b>COM-Central</b>	Normally the third Thursday of the month at 4pm
<b>COM-Northeast</b>	Normally the third Tuesday of the month at 10am
<b>COM-Northwest</b>	Normally the fourth Thursday of the month at 1 pm
<b>COM-South</b>	Normally the fourth Friday of the month at 11 a.m.

**Special Skills/  
Knowledge:** Be knowledgeable about church polity (or know how to find it in the *Book of Order*); be able to work well with pastors and sessions. Be comfortable contacting and supporting the churches assigned.

**Time Required:** Monthly meeting (approximately 2 hours) and monthly contact with assigned churches.

**Expense  
Reimbursement:** **All committee-related travel expenses are reimbursed by the presbytery.**