

Financial Data

What did you budget to receive and spend in the budget year?	Budgeted Income: _____ Budgeted Expense: _____
Receipts	
Enter the total of all payments on pledges (current as well as delinquent), loose offerings (cash or check), and special offerings received by all treasurers (the church, all boards, and organizations of the church). Do not include investment income, capital and building funds, bequests, subsidy or aid, and other income.	Regular Contributions: _____
Include all returns, such as interest and dividends, received from stocks, bonds, and other investments and endowments owned by the church. Also include the proceeds from the sale of investments held by the church. Do not include the monetary value or principal amount of investments that continue to be held by the church.	Investment income: _____
Enter the total of all monies received for capital purposes, extraordinary repairs, building funds, and equipment with anticipated useful life in excess of three years.	Capital and Building Funds _____
Include the total monetary values of all new gifts from estates received by the church from January 1 to December 31. Include all one-time contributions of anything of value received by the church from estates, such as bequests, planned gifts (gift annuities, charitable trust, life insurance), stocks, real estate, or other nonmonetary gifts.	Bequests: _____
Enter the total of all monies received from other churches or from presbytery, synod, or General Assembly agencies to be used in local mission and program.	Subsidy or Aid _____
Enter the total of all other income, such as rent or other reimbursements from organizations using church property. This would include such things as tuition/fees for day care, day school, etc.	Other Income _____

Expenditures	
The total of all monies, from all sources, expended for current operations of the congregation, such as salaries and wages, pension and social security payments, printing, postage, materials, utilities, insurance premiums, payments of interest and principal loans, whether or not secured by mortgage, etc.	Local Program _____
The total of all monies paid for local mission programs and projects approved and directed by the session and to local ecumenical bodies.	Local Mission _____
The total of all monies expended for real property, whether improved or unimproved, the construction of new buildings, extraordinary repairs or renovations of existing buildings, and equipment with anticipated useful life in excess of three years.	Capital Expenditure: _____
Include the total amount of monies newly placed into savings or investments (such as certificates of deposit, stocks, bonds, money market accounts, reinvested dividends) during the year, and remaining invested. Also included would be investment costs such as moneys expended to facilitate new investments or to maintain existing investments or endowments, such as broker's fees or bank charges. Do not include investments made in earlier years, monies invested in earlier years that were switched from one type of investment to another (e.g., stocks to bonds, or one stock to another).	Investment Expense _____
The total of monies expended for synod, presbytery, and General Assembly per capita apportionment.	Per Capita _____
Enter the total of all monies expended for mission beyond the local community.	Other Mission _____