

Where can I find my user name and/or password?

Check the front of your minutes book- some clerks have put the login information on the inside front cover. Or, contact the presbytery. paul@potc.life

My user name and password are not working.

Be sure that you are using five (5) numbers for your user name. The user name for a church is the PIN number. **You will need to add leading zero's if your PIN is fewer than five numbers.** Example, you PIN number is 123. The user name would be 00123.

The passwords are also case sensitive. The letter O and number zero o often look the same, as well as the letter I and the number one 1. If one does not work try the other.

When I log in there is no tab labeled "Statistics."

In most cases, this is an issue with the browser you are using. We suggest using Firefox for best results.

What is the deadline date for entering statistics?

Monday, February 13, 2023.

Do I have to enter everything at one time?

No, you can enter and revise data several times.. **Hitting the 'Accept' button on the bottom of a page saves the data.** You may exit and return to enter additional pages at a later time.

How do I determine "Friends of the Congregation" and Average Worship Attendance if we have online worship ?

The answer may be disappointing but here it is: the session determines the criteria for "Friends" of the Congregation" (non-members who participate) and for average worship you often have to guess if you have hybrid or online worship.

How do I print a copy of my report?

On the main screen when you first log into the program, above your church address area you will see a button that says "PDF." Pressing this will create a copy of your current year report as a PDF.

Church Statistics

Trinity

Pin: 00001 Synod/Presb: 380-248

Church	Clerk	Statistics
Church Report: <input type="button" value="PDF"/>		
Name:	Trinity	
	Mailing	
Address 1:	PO Box 367	Secondary 1:
Address 2:		Secondary 2:
City/State/Zip:	Chinle, AZ 86503-0367	City/State/Zip:
Primary Phone:	928-674-3323	Email: navajotrinity@gmail.com
Fax:		
Website:	www.pbygrandcanyon.org/chinletrinity/index.html	