

Westminster Presbyterian Church

Portland, Oregon

Who we are!

Westminster is a diverse urban congregation of 600 members located in NE Portland, serving Jesus Christ throughout the greater metropolitan area. Our congregation comes from all parts of Portland, with a wide range of perspectives, unique gifts, and a desire to find unity in faith.



As a congregation, we have dynamic traditional Sunday worship in a large Gothic space with a 50+-member choir, as well as a monthly Taizé service of healing and wholeness and several alternative services throughout the year. Education classes draw speakers from the wider community to focus on diverse issues as we seek to understand the Bible, both in the context in which it was written and in its timeless truths for our lives now.

We are a progressive community; our doors are open to all. We strive to respect diverse viewpoints and to seek new ways to make God's love relevant in our lives. Worship, scripture, and prayer lead us to support issues of justice, equality, and human rights, and to initiate change within ourselves and beyond our walls. Westminster responds to injustice and need through multiple avenues, active community engagement, and working alongside local nonprofits and other congregations. Check out <https://westprespdx.org/connect> and Westminster Presbyterian PDX on Facebook for more details on our commitments and community.



At Westminster, we are blessed with an active, engaged, and engaging congregation. And we are nurtured and challenged to discern God's call to us – both individually and communally – to do justice, love kindness, and walk humbly with our God.

What we are missing in this moment is an Associate Pastor for Congregational Care – a person called to come alongside, support our congregation, Session, and staff, and to partner with us as we seek to further build community and to grow in our faith. We look forward to what God will do next!

**Temporary Supply Associate Pastor for Congregational Care
Westminster Presbyterian Church - Portland
Job Description**

The Temporary Supply Associate Pastor for Congregational Care is responsible for the pastoral care, fellowship, and small group activities of the Church. This position is supervised by the Head of Staff.

ESSENTIAL FUNCTIONS:

- Develop, encourage, and support small group programs that reflect the needs and interests of the Church's membership including the leadership development of small group leaders
- Support the congregation, session, and staff through changes related to the future of Westminster
- Oversee the organizing of social events, celebrations, and other fellowship activities that enrich the congregation's life
- Coordinate the Church's pastoral response to members in need and provide pastoral care as required
- Administer the Church's prayer team
- Lead the new member class and integration processes for new members
- Lead welcome and orientation processes for guests at Westminster
- Provide staff support for the Adult Education Committee
- Provide staff support for the Fellowship and Congregational Care Committee, including reviewing of the membership roll
- Provide staff support for the Outreach and Welcome Committee
- Provide staff support for the Deacons
- Provide staff support to Stephen Ministry
- Assist in leading Sunday worship and preach 4-6 times per year
- Pastoral leader for the Taizé Service of Healing and Wholeness
- Teach and perform other pastoral duties as assigned by the Head of Staff

OTHER FUNCTIONS:

- Serve as a member of the Presbytery

QUALIFICATIONS

- Master of Divinity degree (or equivalent)
- Ordained Minister of Word and Sacrament in the Presbyterian Church USA (or other denomination in the PCUSA's formula of agreement)
- Pass a criminal background check and be willing to be a mandatory reporter
- Personal faith in Jesus Christ

DURATION OF POSITION:

The Pastoral Contract will be written for a 12-month period, with an option to renew. The position is available June 1st, 2023.

NOTE:

We plan to start interviewing the week of April 10, but will continue to accept applications until the position is filled.

SALARY/BENEFITS:

Salary range: \$65,000 - \$68,000 and benefits per Presbytery guidelines.

CONTACT:

Interested candidates are encouraged to contact and/or submit information to:

Jan Hartman
Search Committee Chair
707-337-9632
searchcommittee@westprespdx.org