

**Job Description posting for Director of Music: Cedar Hills United Church of Christ, Portland (CHUCC.org).** Send resume to: [Office@CHUCC.org](mailto:Office@CHUCC.org) by April 15, 2024

**Hours:** 10 (approx.) hours per week

**Pay Range:** \$25 -\$35 hourly rate with prorated benefits: vacation, continuing education and sick leave  
Reports to Senior Pastor

### **Profile**

We are a progressive west side Protestant congregation seeking a skilled enthusiastic music director/pianist to bring leadership and creativity to the musical life of the church. We seek classically trained musician(s) versed in a variety of styles of Christian church music. We provide a Steinway grand piano. We are an intergenerational, open and affirming church; 200 strong with an average worship attendance of 100. We are committed to meaningful worship, enriching education and mission that makes a difference: Please note: this position can be filled by one person or a pre-formed duo.

Responsibilities include:

#### ***Music Director***

1. Plan and develop worship music with the pastor and worship committee
2. Select choral and instrumental music affirming a wide variety of Christian, religious and other music
3. Oversee music library
4. Respect copyright requirements relative to music and technology
5. Invite and facilitate congregation growth in music appreciation and participation
6. Recruit and coordinate guest musicians and coordinate music for worship during the summer
7. Develop and monitor annual proposed musical budget
8. Attend worship committee and staff meetings
9. Responsible for instrument maintenance

#### ***Choir Director***

1. Lead weekly choir rehearsals, currently Thursday evening and Sunday morning (September through May).
2. Ensure that the choir is adequately prepared for worship
3. Recruit choir members, and supplementary musicians
4. Conduct choir on Sunday morning and for special services (currently Ash Wednesdays, Maundy Thursday, two services on Christmas Eve)

#### ***Pianist***

1. Perform service music (prelude, offertory, postlude)
2. Lead and support congregational singing
3. First option to play for weddings and funerals (with extra compensation)

#### **Qualifications:**

1. Degree in music (preferred) with experience in choral directing and piano
2. Successful experience as a choir director or church musician
3. Broad knowledge of church music literature
4. Ability to play and arrange traditional hymns and songs in a variety of contemporary styles
5. Ability to gladly work as a part of a team with volunteers, staff and congregation