

**First Presbyterian Church  
Corvallis, Oregon  
Associate Pastor Job Description**

**Title: Associate Pastor**

**Purpose:**

The Associate Pastor provides spiritual leadership and pastoral care for members and friends of the congregation through study, teaching, and preaching. The Associate Pastor collaborates with the Lead Pastor to assure our pledge as a Matthew 25 congregation is evident in our welcoming, service oriented spiritual community.

Teaching is a primary focus of the Associate Pastor, providing leadership and oversight for Christian Education for all ages. The Associate Pastor gives emphasis for outreach to meet the needs of congregational members and friends. The Associate Pastor serves as staff liaison to the Board of Deacons, and other church committees as identified in collaboration with the Lead Pastor

The Associate Pastor is a half time (0.5 FTE) position that serves the congregation according to the rules and regulations of the Presbyterian Church (USA). They are given access to all areas of church life to help provide leadership and management of church activities. The position reports to the Session.

**Responsibilities:**

1. Participate in spiritual development through worship and preaching, administration of Sacraments, and a teaching ministry that encourages spiritual growth of the congregation and friends.
2. Engage the congregation and provide oversight for an engaging Christian Education program for all ages.
3. Collaborate with the Lead Pastor to visit the sick, console the bereaved, counsel and generally respond to the needs of members and friends of the congregation.
4. Actively share and demonstrate our pledge as a welcoming Matthew 25 congregation, and invite others to join us in membership and service.
5. Serve as liaison to the Board of Deacons, providing leadership and direction required to meet the needs of congregational members and friends.

**Qualifications:**

Required:

1. Ordained and in good standing in our denomination or a denomination recognized and in communion with PC (USA)

2. Demonstrated successful experience in enhancing spiritual growth through worship, preaching, and teaching.
3. Experience leading and providing oversight for intergenerational Christian Education.
4. Strong evidence for the capacity to counsel and support individuals navigating significant life challenges.
5. A collaborative and inspirational communication style.

**Preferred:**

Skilled in using technology and comfortable working in a virtual environment.

**Evaluation:**

Annually prioritized goals will be developed in cooperation with the Session. The Personnel Committee shall conduct an annual review using the job description and the jointly established goals.