

Interim Pastor Position Description – Draft 2

Position: Interim Pastor

Purpose:

To provide spiritual leadership, pastoral care, administrative oversight and organizational direction to the church with an emphasis on worship, leadership, preaching and teaching.

Accountability: To the session and the presbytery.

Responsibilities:

1. Help the congregation address the 5 tasks of a time of interim: Come to Terms with History through Conversation and Healing; Discover the Church's Identity; Empower Leadership of the Congregation; Affirm the Connectional Linkage as a Presbyterian Church; Make New Commitments to the Future and New Leadership.
2. Plan and lead worship. Provide a strong, Biblically-based preaching and teaching ministry that is grounded in scripture and promotes spiritual growth within the congregation to equip them for their mission within the church, the community and the world.
3. Administer the sacraments of baptism and the Lord's supper. Preside over weddings and memorial services.
4. Provide active leadership and encouragement to session, serving as moderator, and to the congregation in articulating vision and developing programs reflective of our calling to be faithful followers of Christ.
5. Oversee, encourage and support the ministries of the Personnel, Worship, Stewardship and Nominating teams as well as other task forces and committees as necessary.
6. Serve as head of staff, leading, directing and supervising the pastoral, program and support staff.
7. Participate in the work and ministry of Presbyterian bodies beyond the local session, and work with other ecumenical groups and in the life of the local community as a representative of the congregation.
8. Share in the ministry of compassion, comfort and hope in hospital calling, crisis counseling, home visitations and memorial services.
9. Plan for and participate yearly in educational programs for personal and professional development in consultation with the Personnel Team.
10. Honor healthy boundaries around work life balance, exhibiting appropriate self-care both to ensure energy for the ministry and set a sound model for all called to observe God's commandment regarding sabbath keeping.

Relationships:

Relates to the members as pastor, to the staff as head of staff, to the session as moderator, to the commissions and committees as ex-officio member and to the presbytery as a continuing member.

Evaluation:

Performance review will be conducted annually by the Personnel committee who will review the adequacy of compensation annually at a separate time.

10/5/2024