



## Presbytery of the Cascades Barnabas Fund Grants Information & Application

### **The Barnabas Fund:**

1. Provides grants to help churches or presbytery programmatic entities update their facilities or services so as not to exclude anyone's participation based on a disability. Serves to help churches upgrade to meet ADA compliance regulations.
2. Provides grants for congregations needing immediate and necessary assistance directly related to building and facilities upkeep.
3. Partially funds (maximum of 50%) larger-scale maintenance projects for church property.
4. Grant Limit: \$ 8,000.

*\*Barnabas Grant awards are calculated based on the available funding in the Barnabas Grant program fund, and may result in grant awards that are less than the full amount requested in the original application.*

### **Guidelines used by Board of Trustees when evaluating Barnabas Grant applications**

1. How critical is the need? Priority to be given to health and safety issues and meeting ADA access requirements.
2. What are the potential consequences of not funding a request?
3. How often has the church been given Barnabas grants? (Normal policy is that a church will be given a Barnabas grant no more than once every three years.)
4. What is the church's history of Per Capita payments and Partnership Giving?
5. What are the long-term chances of the church's survival?
6. Can we give the church definitive feedback on its request within 45 days?
7. Is the church providing funding for at least 1/3 the cost of the project?
8. Could this request be funded by insurance?

### **Examples of what Barnabas grants are intended to support**

1. Immediate health and safety concerns, such as required asbestos abatement, ADA ramps, collapsed sewers, ruptured domestic water lines, leaking gas lines.
2. Door and window modifications to ensure child safety.
3. Exterior painting and structural work that significantly adds to the structure's life.
4. Failed heating system replacements that increase fuel efficiency and lower operating costs.

**Examples of what Barnabas grants are NOT normally intended to support:**

1. Fence repairs or replacements.
2. Air conditioning system replacements or repairs.
3. Interior painting except for uninsured fire, smoke, mold, and water damage.
4. Pew refinishing or replacement.
5. Piano or organ repairs or replacements
6. Kitchen upgrades to commercial standards.
7. Parking lot repaving or striping.
8. Structures of any size.
9. Carpet replacement except for uninsured fire, smoke, mold, and water damage.
10. Tree removal or major pruning, except uninsured windstorm or fire damage.
11. Any costs that are covered by insurance.
12. Normal operating expenses.
13. Mission and program needs of churches.

**Where possible, we will encourage churches to seek Synod loans instead of Barnabas grants.**

Click here for access to the Synod of the Pacific webpage for resources on Investments and Loans:

<https://synodpacific.org/loans/>

Email completed application to: [office@potc.life](mailto:office@potc.life)



# The Barnabas Fund Grant Application

Email application to: office@potc.life

Name of Church: \_\_\_\_\_ Date: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

Project Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Amount Requested: (\$8,000 maximum )\$ \_\_\_\_\_

2. Describe the project: *(use additional pages as needed.)*

3. What specific needs will be met if this request is approved?

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4. How much will the church contribute toward the project? \$ \_\_\_\_\_

5. What is the total cost of the project? \$ \_\_\_\_\_

6. What are the estimated beginning and completion dates for the project?

Start \_\_\_\_\_ Finish \_\_\_\_\_

Please attach any expanded project descriptions, estimates, or proposals on this project with this application.

## **CHURCH (SESSION REQUEST)**

On \_\_\_\_\_, the Session of \_\_\_\_\_ PC of

\_\_\_\_\_ (City), on behalf of the congregation, and subject to the approval of

**Presbytery of the Cascades Board of Trustees, voted to apply for a Barnabas Fund grant.**

\_\_\_\_\_  
Clerk of Session

\_\_\_\_\_  
Date

**Record Keeping and Reporting of Grant Award:** The grant recipient ("Grantee") shall keep adequate and complete records of the use and administration of the grant. Upon the full expenditure of the grant and/or within one (1) year, whichever occurs first, the Grantee shall send a complete and accurate report to the Presbytery of the Cascades ("Grantor"). The report shall include the beginning balance of the grant and all subsequent disbursements. For each disbursement, a copy the vendor, recipient, entity, employee or independent contractor, invoice or receipt shall be provided of the expenditure or service purchased or provided. The Grantee shall retain all records for a period of three years from the date of the reporting.