

**PRESBYTERY OF THE CASCADES
MINUTES OF STATED MEETING
April 21 – 22, 2023**

A Stated Meeting of The Presbytery of the Cascades was held on April 21-22, 2023. The meeting was a hybrid meeting with some commissioners and members attending in person at United Presbyterian Church, Albany, Oregon, and other commissioners attending the meeting using the Zoom online meeting platform. Ruling Elder Doug Anderson, 2022-2023, Moderator of the Presbytery, was in the chair and the Rev. Paul Belz-Templeman, Stated Clerk, was present recording the proceedings.

Article VI.C. of the Presbytery's Bylaws states that the quorum for a meeting of the Presbytery, whether stated or special, shall be no fewer than the number of ruling elders required to represent at least ten percent of the congregations of the Presbytery, and an equal number of teaching elders of the Presbytery. At the time of the meeting, the Presbytery was composed of 92 congregations. Thus the quorum for this meeting was 10 ruling elders representing 10 congregations of the Presbytery and an equal number of minister members.

182 presbyters registered attendance at the meeting. Presbyters in attendance were **107** minister- members of the Presbytery, **60** elder commissioners from **41** of the congregations of this Presbytery, and **15** elders enrolled as commissioners by virtue of Presbytery service. A listing of the Presbyters registering attendance is attached as **Appendix A**.

Opening Worship and Prayer

The meeting opened with Stated Clerk Belz-Templeman acknowledging the land upon which the Presbytery meeting was being hosted is the traditional land of the Kalapuya people. Moderator Anderson gave the devotion and opened the meeting with prayer.

Corresponding Member

Without objection the Rev. Christine Long, Board of Pensions Church Consultant (member of Presbytery of Olympia) and Synod of the Pacific Executive the Rev. Nancy Vincent (member of Presbytery of San Francisco) were seated as corresponding members having voice but not vote.

Consent Agenda

Without Objection **the following items on the consent agenda were adopted:**

1. Receive the Necrology Report and thank God for the lives and ministries of these officers and servants of the church.
2. Receive and accept the resignation from service with appreciation for service given.
3. Confirm the Moderator's appointments to fill vacancies on boards, committees and commissions with appreciation for the willingness to accept appointment to the service.
4. Receive the Reports of the Administrative Commission; consider their work the work of the entire Presbytery, and dismiss the commission with the gratitude of the Presbytery.

The content of these actions is found in the Report of the Stated Clerk, **Appendix B**.

Personnel in Transition Report

Presbytery Leadership Commission Chair Vicky Brown reported on the formation of a search team to seek an interim Executive Presbyter to fill gaps created by the departure of Presbyter for Vision & Mission, Brian Heron.

Commission on Ministry- Reported Actions

Actions taken by the Commission on Ministry on behalf of the Presbytery are found in **Appendix C.**

Commission on Ministry - Original Jurisdiction for Klamath Falls, Mt. Laki

On behalf of the Commission on Ministry, Chair Mike Hubbard moved that the presbytery **grant original jurisdiction to the Administrative Commission to be formed by the COM-S as it works with the congregation to find options for the future of the church.** The motion was adopted.

Commission on Ministry - Yoon as Minister Member

After examination and debate, the motion presented by Chair Mike Hubbard on behalf of the Commission on Ministry to **transfer the Rev. Wesley Yoon's membership to the PC(USA) and enroll him as a minister member of the Presbytery** was adopted.

Commission on Ministry - Morris as Minister Member

After examination and debate, the motion presented by Chair Mike Hubbard on behalf of the Commission on Ministry to **transfer the Rev. Aaron Morris' membership to the PC(USA) and enroll him as a minister member of the Presbytery** was adopted.

Commission on Ministry - Murphy eligible to serve as pastor, Newberg, First

After debate, the motion presented by Chair Mike Hubbard on behalf of the Commission on Ministry to **grant an exception to Newberg, First that Rev. Christopher Murphy may be converted to serve as their next called and installed pastor** was adopted.

Commission on Ministry - Overton eligible to serve as pastor, Vancouver, Columbia

After debate, the motion presented by Chair Mike Hubbard on behalf of the Commission on Ministry to **grant an exception to Columbia, Vancouver, that the Rev. Matt Overton may be converted to serve as their next called and installed pastor** was adopted.

Synod of the Pacific

Synod Executive the Rev. Nancy Vincent reported on the loans and investments available at the synod. Synod Commissioner, the Rev. Bob Stebe reported on grants available through the synod.

Basha Project

The Rev. Wendy Olson reported on participation by Waldport, Community and Lincoln City, Chapel by the Sea with the Basha Project which supports women in Bangladesh.

Board of Pensions

The Rev. Christine Long reported on the work of the Board of Pensions.

Dinner Recess

The meeting recessed for dinner at 6:40 pm following prayer by the Northeast Region Vice Moderator, Gail Black.

Evening Prayer

A service of Evening Prayer with communion was held following dinner. The service was led by the Rev. Brandon Lewis and the Albany, United choir.

Saturday Meeting

Moderator Anderson reconvened the meeting on Saturday, April 22 at 9:10 am with South Region Vice Moderator Carole Eckerd opening with prayer.

Advocate for Congregations & Clergy

Clark Scalera, Advocate for Congregations and Clergy, reported.

Financial Report

Paul Belz-Templeman, Stated Clerk and Business Manager, reported.

Board of Trustees - Reconsider Funding Source

After debate and amendment, the motion by the Rev. Andrew Hoeksema to **request the Board of Trustees to reconsider the source of the funding for the Interim Presbyter for Vision and Mission and consider taking it from unrestricted program reserves rather than the New Ministries Team funds** was adopted by counted vote. There were 89 in the affirmative and 30 in the negative.

Board of Trustees - Revise Vacant Property Policy

After debate the motion presented by Vice President of the Board of Trustees Bill Stewart to **revise the Presbytery of the Cascades Vacant Properties Policy** was adopted. The Vacant Property Policy as adopted is attached as **Appendix D**.

Actions taken by the Board of Trustees on behalf of the Presbytery are attached as **Appendix E**.

Presbytery Leadership Commission - authorize Trustees to manage or sell

After debate, the motion presented by Chair Vicky Brown on behalf of the Presbytery Leadership Commission to **Authorize the trustees to either enter into any leases or agreements needed for ministry use of the Colonial Heights property, OR to sell the property after the New Ministry Team makes a recommendation to the Presbytery Leadership Commission** was adopted.

The Report of the Presbytery Leadership Commission is attached as **Appendix F**.

Peacemaking Grant

The Rev. Sarah Sanderson-Doughty Presented on the workshop held at Portland, St. Andrew's which was funded with a Peacemaking Grant.

Recognition of 50 year Anniversaries of Ordination and Recent Honorably Retired Ministers

The presbytery recognized and celebrated those who have been ordained for 50 years or more and also the recently retired ministers. A list of those recognized is found in Appendix C (the COM report).

New Ministries Team

Co-Chairs Linda Shaw and Josh Dunham reported on the work of the New Ministries Team including the upcoming 1001 Worshiping Communities Conversations workshop.

Committee on Representation

Chair Sharon Hasenjaeger reported on the work of the Committee on Representation and a demographic survey of those participating in the meeting was taken.

Nominating Committee - Standing Rule for Vice Moderators

On behalf of the Nominating Committee, Chair Dave Smith moved to amend Standing Rule J. 4. B. so that it states: **No person shall serve as a Vice Moderator for consecutive terms, either full or partial, aggregating to more than four years. Any person having served a total of four years shall be ineligible for reelection as a Vice Moderator for at least one year.** The motion was adopted.

Commission on Ministry - Leavitt eligible to serve as pastor, Portland, Rose City Park

After debate, the motion presented by Chair Mike Hubbard on behalf of the Commission on Ministry to **grant an exception to Portland, Rose City Park, that Rev. Liz Leavitt may be converted to serve as their next called and installed pastor** was adopted.

Point of Order

The Rev. Zane Buxton raised a point of order that debate be confined to the merits of the immediate question. The Moderator ruled the point of order well taken.

Point of Order

The Rev. John Hasenjaeger raised a point of order that debate was closed by unanimous consent when at least one person did not consent. The Moderator ruled the point untimely.

Moderator and Stated Clerk

The Moderator and Stated Clerk gave thanks to commissioners for their attention to the business of the meeting. The Stated Clerk report is found as **Appendix B.**

After closing prayer by Stated Clerk Paul Belz-Templeman , the meeting adjourned at 12:10 pm.



Paul Belz-Templeman
Stated Clerk

Approved by Presbytery Leadership Commission

Appended:

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APPENDIX A

RULING ELDER COMMISSIONERS			
Name	City, Church	Name	City, Church
Greg Anable	Albany, United PC	David Smith	Pacific City, Nestucca Valley PC
Sharon Lichti	Albany, United PC	Nancy Woo	Portland, Calvary PC
Paul Lewis	Ashland, First PC	Doug Blomgren	Portland, First PC
Rebecca Duffy	Astoria, First PC	Capi Reed	Portland, Moreland PC
Elaine Ihle	Aurora, Aurora PC	Julia Meyer	Portland, Multnomah PC
Kim Ositis	Aurora, Aurora PC	Lea Lawrence-Moiso	Portland, Rose City Park PC
Judy Widen	Beaverton, Southminster PC	Lou Ocampo	Portland, Rose City Park PC
Gretchen Williver	Bend, First PC	Cheryl Seiler	Portland, Savage Memorial PC
Betty Bullis	Bend, First PC	Jackie Putnam	Portland, Savage Memorial PC
Donna Miller	Central Point, First PC	Connie Brenner	Portland, Valley Community PC
Fran Robinson	Central Point, First PC	Caroline Kurtz	Portland, Westminster PC
Steve Matthes	Corvallis, First PC	Lynette Biethan	Roseburg, First PC
Charles Missar	Cottage Grove, First PC	Pat Mehlhoff	Roseburg, First PC
Jeff Stave	Eagle Creek, Eagle Creek PC	Michael Lamb	Salem, Salem First PC
Jane Holmes	Eugene, Central PC	Michael Talbert	Salem, Salem First PC
Dave Dunford	Gresham, Covenant PC	Lucy Foster	Salem, Westminster PC
Lily Young	Gresham, Covenant PC	Sharon Fraser	St. Helens, Plymouth PC
Mary Stubbs	Hillsboro, Orenco PC	Charmine Rone	Tigard, Rise Church
Christine Macfarlane	Hillsboro, Tualatin Plains PC	William Stewart	Tigard, Rise Church
Mary Jo Emmett	Keizer, John Knox PC	Janet Anderson	Trout Lake, First PC
Sheila Cunningham	Keizer, John Knox PC	Matthew Hoffman	Vancouver, Columbia PC
Robert Seyfert	Lincoln City, Chapel by the Sea	Tricia Williamson	Vancouver, Columbia PC
Scott Buck	Lincoln City, Chapel by the Sea	William Wheeler	Vancouver, Columbia PC
Dave Widen	McMinnville, First PC	Sheldon Tyler	Vancouver, East Woods PC
Jan Irish	McMinnville, First PC	Rick Adams	Waldport, Community PC
Evonne Hubbard	Medford, First PC	Sherri Seaman	Waldport, Community PC
Valerie Brown	Milwaukie, Oak Hills PC	Nancy Ashley	Waltersville, McKenzie Valley PC
Denvy Saxowsky	Monmouth, Christ's Church	Sara Stanley	Waltersville, McKenzie Valley PC
Gail Saxowsky	Monmouth, Christ's Church	Mike Hachquet	Woodburn, First PC
Lory Albright	Newberg, First PC		
Alicia Mannetter	Newberg, First PC		
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MINISTERS OF THE WORD AND SACRAMENT

Name	Name	Name	Name
Ackerman, Jennifer	Emery, Joyce	Marsh, Brian	Rowley, Josh
Anderson, Hugh	Flach, Graig	Miller, Joan	Russell, Bill
Belz-Templeman, Paul	Fowler, Dan	Mitchell, Steven	Sanderson, Jeremy
Berger, Patricia	Frey, Mark	Mitsuyasu, Margaret	Sanderson-Doughty, Sarah
Berry, Tom	Garvin, Robin	Moiso, Jim	Scalera, Clark
Bethel, Victoria	Gough, Matt	Montovino, Chris	Schindler, Audrey
Blank, Peter	Graham, Susan	Morelli, David	Seyfert, Kirk
Bolt, Greg	Grewe, Christopher	Mote, David	Shaw, Don
Bolt, Heidi	Groves, Lindsey	Murphy, Chris	Sievert, Jeff
Bostwick, Lorne	Hamilton-Sutherland, Kristen	Neason, Bobbi	Smith, Bruce
Bowersox, Ann	Hammond, Steven	Neese, Richard	Sponaugle, Laurie
Brinegar, Kathleen	Hart, Phyllis	Nile Tuell, Laura	Sponaugle, Leonard
Brown, Dwayne	Hasenjaeger, John	O'Brien, Cynthia	Stebe, Bob
Brown, Vicky	Herrick, Ainsley	O'Brien, Michael	Stein, Craig
Ted Buck	Hoeksema, Andrew	Olson, Mark	Strader, Rebecca
Bullis, Tracie	Hovenkamp, Beverly	Olson, Wendy	Van Nostran, Bill
Burnett, Del	Hyun, Young	Overton, Matthew	Van Stelle, Sue
Buxton, Zane	Ireland, Suzan	Parfrey, Eileen	Vezmar-Bailey, Diana
Campbell, Barbara	Jewel, David	Parker, Steven	Voss-Rothmeier, Kris
Cash, Blair	Johnson, Matt	Paroulek, Ben	Wallace, Jim
Clark, Aric	Keener, Kathy	Pate, Katie	Wallace, John
Craker, Brian	Kokjer, Dean	Perdue, Bob	Webster, Charlie
Crane, Scott	Koski, Steven	Peterson, Scott	Winlsea, Elizabeth
Dalgarno, Scott	Leavitt, Liz	Rainey, Mark	Winlsea, Tim
Delaney, Amy	Lewis, Brandon	Reynolds, Janice	Wood, Greg
Dickson, Kelly	Lewis, Maggie	Richards, Judith	Zomermaand, Conley
Dunham, Joshua	Lewis, Sarah	Roethlisberger, Hillary	

By Virtue of Service	Committee or Commission	By Virtue of Service	Committee or Commission
Rodger Clawson	Commission on Ministry	Dawn Champoux	Nominating Committee
Sharon Ziel	Commission on Ministry	Susan Massey	Personnel & Administration
Mike Hubbard	Commission on Ministry	Doug Anderson	Presbytery Moderator
Karen Keady	Commission on Preparation for Ministry	Rebecca Jewel	Synod Commissioner
Sharon Hasenjaeger	Committee on Representation	Carole Eckerd	Vice Moderator
Eileen Sheelar	Communication and Technology Team	Gail Black	Vice Moderator
Linda Jackson-Shaw	New Ministries Team	Nancy Nielson	Vice Moderator
Paula Cooper	Nominating Committee		

Guests	
Christine Long	Board of Pensions
Nancy Vincent	Synod of the Pacific

APPENDIX B

REPORT OF THE STATED CLERK

FOR ACTION

1. NECROLOGY REPORT [Consent Agenda]

The following are the names, as reported to the Stated Clerk, of deceased presbyters since the meeting of The Presbytery of the Cascades, June 24, 2022. *(Clerks of Session are reminded to inform the Stated Clerk as soon as possible after a death occurs so that the clerk's report might be made to presbytery in timely fashion. It is not necessary to wait until the filing of a congregation's Annual Statistical Report to notify the presbytery office. Necrology Report forms can be found on the website.)*

MINISTER	DATE
The Rev. Edward Alora	November 1, 2022
The Rev. John E. (Jack) Merner	December 11, 2022
The Rev. Gretchen White Janssen	October 30, 2022

MINISTER SPOUSE	DATE
Barbara Hutton (Spouse of the Rev. Peter Hutton)	Feb. 5, 2023
David Stuart (Spouse of the Rev. Lorraine Stuart)	Oct. 31, 2022
Kathy Hubbard (Spouse of the Rev. John Hubbard)	March 2, 2023

ELDER	CHURCH	CITY	DATE
Janis Worthington	Covenant Presbyterian Church	Gresham, OR	Nov. 11, 2022
Marilyn Kolb	Central Presbyterian Church	Eugene, OR	Nov. 3, 2022
Sally M. Broughton	First Presbyterian Church	Portland, OR	Dec. 5, 2022
Bernhard Binder	First Presbyterian Church	Ashland, OR	Dec. 14, 2022
Dolores Wilfert	Orenco Presbyterian Church	Hillsboro, OR	Nov. 21, 2022
Frederick John Borngasser	Bethany Presbyterian Church	Grants Pass, OR	Dec. 13, 2022
Joan Hanzlik	First Presbyterian Church	Roseburg, OR	Nov. 25, 2022
Phyllis Wendt Skinner	First Presbyterian Church	Medford, OR	Jan. 31, 2023
Sheila Weber	Community Presbyterian Church	Moro, OR	Feb. 16, 2021
Emma Jean Smith	Community Presbyterian Church	Moro, OR	Feb. 22, 2022
Vada DeMoss	Community Presbyterian Church	Moro, OR	Aug. 9, 2022
Gary Thompson	Community Presbyterian Church	Moro, OR	Dec. 28, 2022
Neil Melzer	Community Presbyterian Church	Moro, OR	Jan. 7, 2023
Anne Cotton	First Presbyterian Church	Corvallis, OR	Mar. 19, 2022
Kenneth Meyer	First Presbyterian Church	Bend, OR	Apr. 9, 2022
John Mistkawi	Salem First Presbyterian Church	Salem, OR	June 27, 2022
Nadine Gaiser	Salem First Presbyterian Church	Salem, OR	May 7, 2022
Delbert Flener	Smith Memorial Presbyterian Church	Fairview, OR	Jan. 9, 2023
Marjory Howard	Christ's Church	Monmouth, OR	Mar. 26, 2022
Sue Ross	Brookings Presbyterian Church	Brookings, OR	July 15, 2022
Todd. D. Snyder	Tri City Presbyterian Church	Myrtle Creek, OR	Feb. 21, 2023
John Earl Hunter	Tri City Presbyterian Church	Myrtle Creek, OR	Oct. 5, 2022

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ELDER	CHURCH	CITY	DATE
Dorothy Smith	Columbia Presbyterian Church	Vancouver, WA	Apr. 5, 2022
Donald Rifenbery	Columbia Presbyterian Church	Vancouver, WA	Mar. 13, 2022
Carol Peterson	Columbia Presbyterian Church	Vancouver, WA	Nov. 16, 2022
Nancy Ellen Mol	First Presbyterian Church	Corvallis, OR	Feb. 24, 2023
Harriett Beach	Lake Grove Presbyterian Church	Lake Oswego, OR	May 12, 2022
Richard L. McFall	First Presbyterian Church	Portland, OR	Feb. 12, 2023
Richard Stetson	First Presbyterian Church	Portland, OR	Mar. 9, 2023
Janet Sylva Swanson	Tualatin Plains Presbyterian Church	Hillsboro, OR	Jan. 24, 2023
Ruth Sonnenschein	Christ's Church	Monmouth, OR	June 25, 2022
Marjory Howard	Christ's Church	Monmouth, OR	Mar. 26, 2022
Frank Morton Morrell	First Presbyterian Church	Medford, OR	Feb. 14, 2023

Action: Thank God for the lives and ministries of these officers and servants of the church.

2.) REPORT OF APPOINTMENTS BY THE MODERATOR FOR SERVICE [Consent Agenda]

Rebecca Jewel	Synod Commissioner	Class of 2025	January 23, 2023
Susan Dingle	Committee on Representation	Class of 2026	March 22, 2023

Action: Confirm the appointments made by the moderator with appreciation for the willingness to accept appointment to service.

3.) REPORTS OF ADMINISTRATIVE COMMISSIONS [Consent Agenda]

The following Administrative Commissions have reported the accomplishment of the work of their Commissioning:

Salem First PC, Salem, OR / The Rev. Greg Bolt Installation

The Administrative Commission appointed to install the Rev. Greg Bolt at 2 pm on Sunday, November 20, 2022, at Salem First Presbyterian Church has reported the accomplishment of its work as commissioned. The members of the Administrative Commission are:

- Nancy Patterson (RE- Vice Moderator Central Region)
- Tim Nissen (RE- Salem First PC, Church)
- Dr. David Grube (RE First PC, Corvallis)
- Rev. Dr. Kelly Wadsworth (TE- Westminster PC, Salem)
- Rev. Dr. Steven Koski (TE- First PC, Bend, OR)
- Rev. Jenny Warner (TE Valley Presbyterian Church Portola Valley, California)

Tri City PC, Myrtle Creek, OR / The Rev. Victoria Bethel Installation

The Administrative Commission appointed to install the Rev. Victoria Bethel at 1 pm on Saturday, January 28, 2023, at Tri City Presbyterian Church has reported the accomplishment of its work as commissioned. The members of the Administrative Commission are:

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Tri City PC, Myrtle Creek, OR / The Rev. Victoria Bethel Installation (cont.)

- Rev. Dwayne Brown, First PC, Roseburg
- Rev. Vicky Brown, First PC, Roseburg
- Rev. Anthony Gaboton, Honorary Commissioner and guest preacher
- Ruling Elder, Carole Eckerd, South Region Vice Moderator
- Ruling Elder, Evonne Hubbard, First PC, Medford
- CRE, Mike Hubbard, First PC, Medford

FOR INFORMATION

1.) UPCOMING ONLINE MEETINGS OF THE PRESBYTERY

The Presbytery will meet on the following weekends in 2023 via **Electronic Meeting only**:

June 23-24, 2023

November 3-4, 2023

2.) SESSION RECORD REVIEWS

Reviews of session proceedings through 2022, have been accomplished by our Clerks of Session and the results of those reviews are given at the end of this report.

On behalf of the presbytery the clerk gives thanks to all who read the minutes and records.

3.) MINISTER BIOGRAPHICAL INFORMATION FORMS

Available on the website are copies of the presbytery's Biographical Information Form which the clerk uses when it is the clerk's sad duty to write a letter reporting the death of a member of the presbytery. If you are certain that the information on file with the presbytery is current and accurate (or if you are absolutely certain that the clerk will not need to write about you during the coming year), you need not complete a biographical information form. If you are not certain about one or the other, please complete a form and provide it to the Stated Clerk.

Session Record Reviews 2022

(as of March 1, 2023)

M = denotes Minutes were presented

A = Financial Audit was completed

Central Region		
Albany, United	M	A
Aurora	M	
Bend, First	M	
Corvallis, First	M	A
Corvallis, Korean		
Cottage Grove, First	M	A
Creswell, First		
Dallas, First		
Eugene, Central	M	
Eugene, Peace	M	
Eugene, Westminster	M	
Florence, Siuslaw	M	A
Keizer, John Knox	M	A
Lebanon, First	M	
Lincoln City, Chapel by the Sea	M	A
McMinnville, First	M	A
Mill City, First	M	A
Monmouth, Christ's Church	M	A
Newport, First		
Pacific City, Nestucca Valley	M	A
Prineville	M	
Redmond, Community	M	A
Salem, First	M	
Salem, Westminster		
Waldport Community	M	
Walterville, McKenzie Valley	M	
Woodburn, First	M	A
Yachats, Community		
Northeast Region		
Camas, St. Johns	M	
Eagle Creek	M	A
Estacada, Springwater	M	A
Fairview, Smith Memorial	M	A
Gresham, Covenant	M	A
Milwaukie	M	
Milwaukie, Oak Hills	M	A
Moro, Community	M	
Portland, Calvary	M	
Portland, Grace	M	
Portland, Kenilworth	M	
Portland, Moreland	M	A
Portland, Mt. Scott Park	M	
Portland, Mt. Tabor		
Portland, Piedmont	M	
Portland, Rose City Park	M	A
Portland, Savage Memorial	M	A
Portland, Westminster	M	
Trout Lake, First	M	A
Vancouver, Cascades	M	

Vancouver, Columbia	M	A
Vancouver, East Woods	M	A
Vancouver, First	M	A
Vancouver, Korean		
Warm Springs		
Northwest Region		
Aloha, Reedville		
Astoria, First	M	
Beaverton, Korean		
Beaverton, Southminster	M	A
Clatskanie		
Hillsboro PC	M	
Hillsboro, Orenco	M	
Hillsboro, Tualatin Plains	M	A
Lake Oswego, Lake Grove	M	
Newberg, First		
Portland, Bethany		
Portland, Calvary Korean		
Portland, First	M	
Portland, Hope Korean		
Portland, Multnomah	M	A
Portland, St. Andrews	M	A
Portland, Valley	M	
St. Helens, Plymouth	M	A
Tigard, Rise Church	M	
Tualatin PC		
Warrenton, Pioneer PC	M	
West Linn, Emmanuel	M	A
South Region		
Ashland, First	M	
Bandon, First	M	
Brookings	M	A
Central Point, First	M	
Gold Beach, First		
Grants Pass, Bethany	M	A
Klamath Falls, Mount Laki	M	
Lakeside, Community		
Lakeview, First	M	A
Malin, Basin Community	M	A
Medford, First	M	
Myrtle Creek, Tri City United	M	
Myrtle Point, First		
North Bend, First	M	A
Phoenix, First		
Reedsport, United	M	A
Roseburg, First	M	

APPENDIX C

ACTIONS OF THE COMMISSION ON MINISTRY CENTRAL REGION

December 15, 2022 Commission on Ministry Central Actions

First PC, Redmond, Oregon

1. MSP concurrence in the action of Community PC, Redmond, OR, taken at a congregational meeting held on December 8, 2022, moderated by The Rev. Barry Heath, to call The Rev. Kevin Manuel to serve as their full time [100%] designated pastor [EOD 192] beginning December 1, 2022 for a period of five years with annual terms as follows:

Salary	\$85,000	Housing	\$TBD
Health Reimbursement	\$3,500	Social Security Allowance	\$6,502
Professional Expense	\$3,500	Vacation	Four Weeks
Continuing Education	\$1,500	Study Leave	Two Weeks
Moving Expenses	Full cost	Other	
Full pension, medical, disability and death coverage under the Board of Pensions.			
Three months sabbatical at full pay after each six years of service.			
Affirmative Action/Equal Employment Opportunity requirements have been met.			

Sexual Misconduct Policy sign-off has been received.

Chair Hachquet will express appreciation to The Rev. Barry Heath for his services as moderator of session.

2. MSP the transfer of The Rev. Kevin Manuel from the Presbytery of Boston and enroll as a member of the Presbytery of the Cascades upon receipt of transfer. Work History and Statement of Faith are in the meeting folder.
3. MSP grant The Rev. Kevin Manuel permission to moderate the session until his installation.

First PC, Corvallis, Oregon

1. MSP concurrence in the action of First PC, Corvallis, OR on December 3, 2022, to extend the Bridge pastor contact with the Rev. Scott Crane to serve as their part time [50%] pastor [EOD 108] beginning January 1, 2023 until March 31, 2023, with terms as follows:

Salary	\$200 monthly	Housing	\$2,840 monthly
Professional Expense	\$0	Vacation	One Weeks
Continuing Education	\$1,500	Study Leave	

The Rev. Ben Dake

1. MSP to grant the status of Honorably Retired to the Rev. Ben Dake effective December 31, 2022. Information Form for Retirees attached. Concur in the request taken at a congregational meeting held December 9, 2022, to grant the Rev. Ben Dake status of Pastor Emeritus.

Nestucca Valley, Pacific City

1. MSP appointment of the Rev. Richard Neese as Moderator of Session for Nestucca Valley starting Jan. 1, 2023. The Session of Nestucca Valley supports the recommendation and the Rev. Richard Neese has agreed to serve. He has been serving as pulpit supply one week per month.

The Rev. Seth Wheeler

1. MSP transfer of the Rev. Seth Wheeler to Boise Presbytery upon its request so that he may become a member at large (EOD797) of the presbytery.

The Rev. Ken Henry

After an interview, MSP the transfer of the Rev. Ken Henry from James Presbytery and enroll as a member of the Presbytery of the Cascades upon receipt of transfer.

Community PC, Yachats, OR

With gratitude, receive the Triennial Visit report submitted by the Rev. Wendy Olson for the Triennial Visit with the church conducted on October 19, 2022.

January 19, 2023 Commission on Ministry Central Actions

First Presbyterian Corvallis

The motion to approve change of call for Rev. Scott Crane was adopted. The revised contract increased Rev. Crane's call from 20 hours per week to 30 hours per week.

The Rev. Laurie Jackson

The motion to transfer the Rev. Laurie Jackson to Northwest Coast Presbytery upon their request was adopted.

Mill City

The motion to approve Mill City's revision in terms of call to look for a full-time stated supply was approved.

The Rev. Peter Blank

The motion to grant status of Honorably Retired to The Rev. Peter Blank effective February 1, 2023, was approved.

February 16, 2023 Commission on Ministry Central Actions

First PC, Corvallis

It was moved and adopted to concur in the request of Sharon Edwards and **First PC, Corvallis**, taken at a congregational meeting held January 22, 2023, moderated by The Rev. Scott Crane, to dissolve the pastoral relationship between them effective January 22, 2023.

Community PC, Waldport, OR

It was moved and adopted to concur in the covenant between the Rev. Wendy Olson and Community PC, Waldport, for 2023 as she continues to serve as their part time (8 hours/week or 20%) supply pastor (EOD 108) with annual terms as follows. Compensation to be reviewed annually:

Salary	\$8,807	Housing	\$2,935
Professional Expense	\$700	Vacation	Five Weeks
Continuing Education	\$300	Study Leave	Two Weeks

Community PC, Waldport, OR

It was moved and adopted to concur in the covenant between the Rev. Mark Olson and Community PC, Waldport, for 2023 as he continues to serve as their part time (8 hours/week or 20%) supply pastor (EOD 108) with annual terms as follows. Compensation to be reviewed annually:

Community PC, Waldport, OR/Wendy Olson cont.

Salary	\$8,807	Housing	\$2,935
Professional Expense	\$700	Vacation	Five Weeks
Continuing Education	\$300	Study Leave	Two Weeks

The Rev. Jennifer Martin

It was moved and adopted to concur in the action of Central Presbyterian Church, Eugene, OR, taken at a congregational meeting held February 22, 2022, moderated by Rev. Jennifer D. Martin to approve a three month sabbatical leave for the Rev. Martin with full pay, to be taken April 12 - July 12, 2023.

First PC, Creswell, OR

It was moved and adopted to appoint The Rev. Zane Buxton, as their part-time 25% temporary pastor [EOD # 108] beginning March 1, 2023 to February 29, 2024, with annual terms as follows. This action in accord with action taken by the session on February 5, 2023 with The Rev. Dwayne Brown serving as moderator.

Salary	\$16,500	Housing	-0-
Professional Expense	\$875	Vacation	Four Weeks including 4 Sundays
Continuing Education	\$375	Study Leave	Two Weeks including 2 Sundays

The Rev. Zane Buxton was granted permission to moderate the session.

March 16, 2023 Commission on Ministry Central Actions**First PC, Woodburn, OR**

It was moved and adopted to appoint The Rev. Cynthia O'Brien as their part time (50%) temporary pastor [EOD # 108] beginning 1/1/2023 to 12/31/2023, with annual terms as follows. This action in accord with action taken by the session on February 21, 2023, with The Rev. Cynthia O'Brien serving as moderator.

Salary	\$10,680	Housing	\$27,075
Professional Expense	\$1,500	Vacation	Four Weeks
Continuing Education	\$750	Study Leave	Two Weeks
Full pension under the Board of Pensions.			

John Knox PC, Keizer, OR

It was moved and adopted to appoint the Rev. Steve Hammond to serve as session moderator on March 12 and 19, so the session may elect a new officer to the Session.

John Knox PC, Keizer, OR

It was moved and adopted to concur with the job description from John Knox PC, Keizer, OR, for a part-time stated supply pastor.

First PC, Corvallis, OR

It was moved and adopted to concur in the action of First PC, Corvallis, OR, taken on February 24, 2023, to extend the Bridge pastor contract with the Rev. Scott Crane to serve as their part time [75%] pastor [EOD 108] beginning February 1, 2023 until June 30, 2023, with terms as follows:

Salary	\$900 monthly	Housing	\$3,600 monthly
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First PC, Corvallis, OR/Scott Crane cont.

Professional Expense	\$0	Vacation	Two Weeks
Continuing Education	\$1,500	Study Leave	

First PC, Corvallis, OR

It was moved and approved to concur with the JD for a full time Stated Supply Pastor as found in the meeting folder.

Aurora PC, Aurora, OR

It was moved and approved to concur with the action of Aurora PC, Aurora, OR, to renew the supply pastor covenant with the Rev. Cynthia O'Brien to serve as their part-time [50%] pastor [EOD 108] for 2023, with terms as follows:

Salary	\$46,687	BOP Retirement	YES
Professional Expense	\$1,750	Vacation	4 Weeks
Continuing Education	\$750	Study Leave	2 Weeks

ACTIONS OF THE COMMISSION ON MINISTRY NORTHEAST REGION

November 15, 2022 **Commission on Ministry Northeast Actions**

Vancouver Korean PC, Vancouver, WA

Appoint the following administrative commission to install the Rev. Sungmin Song as Pastor of Vancouver Korean Presbyterian Church, Vancouver, WA, on Sunday, October 23, 2022 – 3:00pm:

Vice Moderator Gail Black / Rose City Park Presbyterian Church

The Rev. Susan Graham / Lake Grove Presbyterian Church

The Rev. Kil Woon Kim / Oregon Yedam Presbyterian Church

Ruling Elder Yon Lee / Oregon Yedam Presbyterian Church

The Rev. Chi Young Kay / Retired Pastor by PCUSA

Ruling Elder Ae Cha Choi / Vancouver Korean Presbyterian Church

M/S/A

Cherry Park PC, Troutdale, OR

Appoint the following people to serve on the administrative commission to care for CPPC as it closes. Original jurisdiction may be appointed January 1st by COM-NE. **M/S/A**

The Rev. John Ailstock - Moderator

Ruling Elder, Tom Hering

Ruling Elder, Joyce Botsch

The Rev. Josh Dunham

Ruling Elder, Elizabeth Rothery

Ruling Elder Gayle Burke

The Rev. Steven Koski

First PC, Trout Lake, WA

Enroll ELCA Pastor Rev Warren Williams as a temporary minister member of the Presbytery of the Cascades for the duration of his service as Temporary Pastor at First Presbyterian Church, Trout Lake WA. by the provisions laid forth in G-2.0506 **M/S/A**

December 13, 2022 **Commission on Ministry Northeast Actions**

First PC, Trout Lake, WA

Concur in the covenant for the Rev. Warren Williams (member of ELCA) to serve as the Stated Supply Pastor at First PC, Trout Lake, WA beginning August 8, 2022 until December 31, 2022, Part-time 12 Hours a week (30%) and compensation of:

Salary	\$5,385	Housing	\$ 0
Professional Expense	\$462	Vacation	0 weeks
Continuing Education	\$ 0	Study Leave	0 weeks

Trout Lake Cont., compensation for 2023 at 30% and reviewed annually:

Salary	\$16,155	Housing	\$ 0
Professional Expense	\$1,050	Vacation	4 weeks
Continuing Education	\$450	Study Leave	2 weeks

M/S/A

Mt Scott Park Presbyterian – Approve covenant for Sue Van Stelle as Designated Pastor beginning 1/1/2023
Approved by session October 6, 2022. **M/S/A**

Salary	\$39,550	Housing	\$ 22,000
Professional Expense	\$3,500	Vacation	4 weeks
Continuing Education	\$1,500	Study Leave	2 weeks

3 month sabbatical after every 6 years of service.

Full pension, medical, disability and death coverage under the Board of Pensions.

The Rev. Conely Zomermaand

Request the transfer of the Rev. Conely Zomermaand from Trinity Presbytery and enroll as a member of the Presbytery of the Cascades upon receipt of transfer. History and Statement of Faith are in the meeting folder. **M/S/A**

The Rev. Lindsey Groves

Request the transfer of the Rev. Lindsey Groves from the Middle Tennessee Presbytery and enroll as a member of the Presbytery of the Cascades upon receipt of transfer. History and Statement of Faith are in the meeting folder **M/S/A**

Kenilworth Presbyterian Church, Portland, OR

Concur in the Position Description submitted by the PNC and the request to begin search for part time (24hrs/wk) Stated Supply Pastor and **M/S/A**

The Rev. Daniel de Beer

Transfer The Rev. De Beer to Charleston-Atlantic Presbytery upon its request so that he may accept a call to serve as interim pastor EOD 105. **M/S/A**
December 13, 2022 Cont.

Ministers Assistance Fund:

Concur in the request that \$1,000 from the MAF be distributed to help support a CPM Candidate whose family is experiencing serious health issues. **M/S/A**

Calvary PC, Portland, OR

Receive the Triennial Report submitted by Joanne Seeger and Suzan Ireland for their visit with the church on November 20, 2022.

January 17, 2023 Commission on Ministry Northeast Actions

The Rev. Conely Zomermaand

Grant the status of Honorably Retired to The Rev. Conley Zomermaand effective January 1, 2023. Information Form for Retirees has been received.

March 14, 2023 Commission on Ministry Northeast Actions

Mt. Tabor PC, Portland, OR

Receive and concur in the MIF submitted to search for a Solo Pastor. **M/S/A**

Springwater PC, Estacada, OR

Receive and concur in the MIF submitted to search for a Solo Pastor. **M/S/A**

Westminster PC, Portland

Receive and concur in the Job description submitted to search for a temporary supply associate pastor. **M/S/A**

Westminster PC, Portland

Concur in the request of the Rev. Laurie Newman and Westminster PC, Portland, OR, taken at a congregational meeting held January 29, 2023, moderated by The Rev.s Beth and Gregg Neel, to dissolve the associate pastoral relationship between them effective February 28, 2023. Prior to this effective date, any accrued unused vacation time will be taken or paid. **M/S/A**

The Rev. Laurie Newman

Grant permission to the Rev. Laurie Newman to labor outside the ecclesiastical bounds of the Presbytery of the Cascades, in The Oregon Synod of the Evangelical Lutheran Church as a 505 Temporary Pastor Serving Another Denomination for St. Andrew Lutheran Church in Beaverton, Oregon, starting March 6, 2023. To be reviewed for renewal annually. **M/S/A**

Moreland PC, Portland, OR

Concur in the action of Moreland PC, Portland, Or, taken at a session meeting held January 18, 2023, moderated by the Rev. Brian Marsh to establish a Parish Associate relationship with the Rev. Barbara Campbell. (Without remuneration and to be reviewed annually) **M/S/A**

The Rev. Barbara Campbell

Grant the status of Honorably Retired to the Rev. Barbara Campbell effective January 1, 2023. Information Form for retirees is in the meeting folder. **M/S/A**

Piedmont PC, Portland, OR

Concur in the renewal of the covenant agreement with The Rev. Sarah Lewis, serving as their part time, 10 hours per week (25%) temporary pastor [EOD #108] beginning January 1, 2023, and annual terms as follows. This action in accord with action taken by the session on January 8, 2023, with The Rev. Sarah Lewis serving as moderator. **M/S/A**

Salary	-0-	Housing	\$15,600
Professional Expense	\$1,000	Vacation	Four Weeks
Continuing Education	\$500	Study Leave	Two Weeks

Eagle Creek PC, Eagle Creek, OR

Concur in renewal of the Commissioned Ruling Elder Covenant Agreement with CRE Erik Huget, as their part time, 14 hours per week (35%) temporary pastor [EOD #107] beginning January 1, 2023, with annual terms as follows. This action in accord with action taken by the session on December 11 8, 2022, with CRE Erik Huget serving as moderator.

M/S/A

Salary	\$5,750	Housing	\$17,250
Professional Expense	\$1,500	Vacation	Four Weeks
Continuing Education	\$750	Study Leave	Two Weeks

East Wood PC, Vancouver, WA

Concur in the request of the Rev. Derek Richman and East Woods PC, Vancouver, WA, taken at a session meeting held February 16, 2023, moderated by The Rev. Derek Richman, to dissolve the Interim Pastoral relationship between them effective March 31, 2023. Change EOD to 797, Member at Large.

This effective date, accounts for accrued vacation days.

Appoint The Rev. Dr. Joyce Emery as moderator of session. **M/S/A**

East Woods PC, Vancouver, WA

Concur in the action of East Woods PC, Vancouver, WA taken at a congregational meeting held on March 5, 2023, moderated by The Rev. Derek Richman, to call The Rev. Joyce Emery to serve as their full time pastor [EOD101] beginning March 13, 2023 , with annual terms as follows: **M/S/A**

Salary	\$40,100	Housing	\$25,000
Moving cost	\$1,000	Social Security Allowance	\$4,980
Professional Expense	\$3,500	Vacation	Four Weeks
Continuing Education	\$1,500	Study Leave	Two Weeks
Full pension, medical, disability and death coverage under the Board of Pensions.			
Three months sabbatical at full pay after each six years of service.			

- Request the transfer of The Rev. Joyce Emery from the Presbytery of Olympia and enroll as a member of the Presbytery of the Cascades upon receipt of transfer History and Statement of Faith attached.
- Grant The Rev. Joyce Emery permission to moderate the session until her installation.
- Affirmative Action/Equal Employment Opportunity requirements have been met.
- Sexual Misconduct Policy sign-off has been received.
- Express appreciation to The Rev. Derek Richman for his services as Interim Pastor East Woods Presbyterian.

Columbia Presbyterian Church, Vancouver, WA

Recommend that the COM-CC request that the Presbytery of the Cascades grant an exception, in accordance with G-2.0504c, to Columbia Presbyterian Church, Vancouver, WA, in order that they may consider their associate pastor, Rev. Matt Overton, for their open head of staff pastoral position. **M/S/A**

Rose City Park Presbyterian Church, Portland, OR

Recommend that the COM-CC request that the Presbytery of the Cascades grant an exception, in accordance with G-2.0504c, to Rose City Park Presbyterian Church, Portland, OR, in order that they can consider converting their supply pastor, Rev. Elizabeth Leavitt, into a called and installed pastoral position. **M/S/A**

Warm Springs Presbyterian Church, Warm Springs, OR

Establish an Administrative Commission (AC) with original jurisdiction to identify the needs of the Warm Springs Congregation, perform essential tasks of a session, and make recommendations back to the COM regarding the ongoing ministry and needs of this congregation, including consideration of the need for the formation of an additional team to coordinate and facilitate relationships between the congregations of the presbytery of the Cascades, the Warm Springs Presbyterian Church, and the wider Warm Springs community.

Charge COM Chair Rev. Susan Graham to work in conjunction with presbytery staff to identify and appoint the members of the Administrative Commission. **M/S/A**

ACTIONS OF THE COMMISSION ON MINISTRY NORTHWEST REGION

December 8, 2022 Commission on Ministry Northwest Actions

Plymouth PC, St. Helens, Oregon

M/S/P to concur in the action of Plymouth Presbyterian Church, St. Helens, OR taken at a session meeting held November 9, 2022, moderated by The Rev. Paulette Mixon-Weller to renew the Interim Covenant relationship [EOD #105] 25% (10 hours a week) for 12 months beginning January 1, 2023 with annual compensation as follows:

Salary	n/a	Housing	\$14,032.25
Utilities	n/a	Social Security Allowance	n/a
Professional Expense	\$3,500	Vacation	Four Weeks
Continuing Education	\$1,500	Study Leave	Two Weeks
Full pension under the Board of Pensions.			

Ministerial Assistance Fund

M/S/P Utilize \$4,000 from the Ministerial Assistance Fund in support of a NW Region Minister.

Rev. Jerry O'Neill, ELCA

M/S/P – Enroll ELCA Pastor Rev. Jerry O'Neill as a temporary minister member of the Presbytery of the Cascades for the duration of his service as Temporary Pastor at Pioneer PC, Warrenton, OR by the provisions laid forth in G-2.0506, pending the approval of contract with Pioneer PC.

January 26, 2023 Commission on Ministry Northwest Actions

Tualatin Plains PC, Hillsboro, OR

M/S/P to concur in the pending action of Tualatin Plains PC, Hillsboro, OR, to be taken at a session meeting on January 31, 2023, moderated by the Rev. Tracie Bullis to renew the Parish Associate relationship with remuneration with CRE Chris Macfarlane. To be reviewed annually.

Hope Korean PC, Portland, OR

M/S/P to dissolve the pastoral relationship between the Rev. Hai Chung Jung and Hope Korean PC, Portland, OR, effective April 30, 2022. Enter Pastor Jung as an EOD 797, member at large in the PCUSA system.

Tualatin PC, Tualatin, OR

M/S/P to approve Rev. Dick Vickers to moderate session at Tualatin PC.

February 23, 2023 Commission on Ministry Northwest Actions

Warrenton, OR, Pioneer PC

M/S/P to appoint The Rev. Jerry O'Neill as their part time (75%) temporary pastor[EOD #158] beginning January 1, 2023, until July 3, 2023.

Salary	\$16,960	Housing	\$20,000
Utilities		Social Security Allowance	\$2,709

Warrenton, OR, Pioneer PC/O'Neill Cont.

Professional Expense	\$2,625	Vacation	Three Weeks
Continuing Education	\$1,125	Study Leave	One Week
Other (Medical)	\$5,040	Other	

- A. Enroll Rev. Jerry O'Neill as a temporary minister member (EOD 158) of the Presbytery of the Cascades for the duration of his service as Pastor at Pioneer Presbyterian Church, Warrenton, OR, as provided by the Book of Order G-2.0506.
- B. History and Statement of Faith have been received.
- C. Grant The Rev. Jerry O'Neill permission to moderate the session.
- D. Affirmative Action/Equal Employment Opportunity requirements have been met.
- E. Sexual Misconduct Policy sign-off has been received.

Reedville PC, Aloha, OR

- 1.) M/S/P to concur in the request of Jeff Sievert and Reedville PC, Aloha, OR, taken at a congregational meeting held July 24th, 2022, moderated by The Rev. Bob Stebe, to dissolve the pastoral relationship between them effective July 31, 2022.
- 2.) M/S/P to grant permission to the session to fill the pulpit.

The Rev. Jeff Sievert

M/S/P to grant the status of Honorably Retired to The Rev. Jeff Sievert effective August 1, 2022. Information Form for Retirees has been received.

Tualatin PC, Tualatin, OR

- A. M/S/P to concur in the request of Ken Hood and Tualatin PC, Tualatin, OR, taken at a congregational meeting held October 31, 2022, moderated by The Rev. Ken Hood, to dissolve the pastoral relationship between them effective December 31, 2022.
- B. M/S/P to grant permission to the session to fill the pulpit.
- C. M/S/P to appoint The Rev. Dick Wiggers as moderator of session.

Tualatin PC, Tualatin, OR

M/S/P to concur in the Job Description for an Interim Pastor as reviewed and confirmed by email vote before the meeting.

Tualatin PC, Tualatin, OR

M/S/P to appoint The Rev. Ken Henry as their full time (100%) Interim pastor[EOD #105] beginning March 1, 2023, with annual terms as follows. This action in accord with action taken by the session on February 21, 2023 with the Rev. Dick Wiggers serving as moderator.

Salary	\$45,000	Housing	\$30,000
Utilities		Social Security Allowance	\$2,709
Professional Expense	\$3,500	Vacation	Four Weeks
Continuing Education	\$1,500	Study Leave	Two Week
Other (Medical)	\$5,040	Other	
Full Pension, Medical and Dental benefits under the Board of Pensions			

- A. Grant The Rev. Ken Henry permission to moderate the session.
- B. Affirmative Action/Equal Employment Opportunity requirements have been met.
- C. Sexual Misconduct Policy sign-off has been received.

The covenant and the job description differ in the statement that the interim pastor will work on the mission statement. COM-NW concurs that the Covenant agreement that Ken Henry has with the church supersedes the Job Description.

Lake Grove PC, Lake Oswego, OR

- A. **M/S/P** to concur in the request of the Rev. Mark McIlraith and Lake Grove PC, Lake Oswego, OR, taken at a congregational meeting held February 12, 2023, moderated by The Rev. Jim Moiso to dissolve the pastoral relationship between them effective February 28, 2023.
- B. **M/S/P** to grant permission to the session to fill the pulpit.
- C. **M/S/P** to appoint The Rev. Graig Flach as moderator of session.
- D. Exit interview is scheduled for Friday, February 24.

St. Andrews PC, Portland, OR

Receive the triennial report for the visit conducted by Janet Cruz and Jim Wallace on Thursday, February 16, 2023.

First PC, Astoria

M/S/P to concur to dissolve the pastoral relationship with Rev. Bill Van Nostran and grant him the status of Honorably Retired.

March 23, 2023 Commission on Ministry Northwest Actions

The Rev. Mark McIlraith

Received the signed Separation Ethics and Exit Interview report dated February 24, 2023. **MSP**

Reedville PC, Aloha

Appoint The Rev. Leonard Sponaugle, as their part time (75%) interim pastor [EOD #105] beginning January 16, 2023, with annual terms as follows. This action in accordance with action taken by the session on December 20, 2022, with the Rev. Bob Stebe serving as moderator. **MSP**

Salary	\$49,000	Housing	-0-
Utilities		Social Security Allowance	\$3,748
Professional Expense	\$2,625	Vacation	Four Weeks
Continuing Education	\$1,125	Study Leave	Two Weeks
Dental	\$1,117	HAS	\$1,020
Full pension, disability and death coverage under the Board of Pensions.			

Grant The Rev. Leonard Sponaugle permission to moderate the session.

Affirmative Action/Equal Employment Opportunity requirements have been met.

Sexual Misconduct Policy sign-off has been received.

The Rev. Aaron Morris

Request that the Presbytery examine Rev. Aaron Morris, member in good standing of the Presbyterian Church in America (PCA), on his statement of faith and suitability of fit. If deemed appropriate, transfer Rev. Morris's membership from the PCA and enroll him as a minister member of the Presbytery of the Cascades in accordance with the provisions of G-2.0505a and G-2.0505a(2). **MSP**

Concur in approval of his application for a Validated Ministry to serve as Hospice Chaplain at Serenity Hospice. **MSP**

Plymouth PC, St. Helens

Concur in the action of Plymouth PC, St. Helens, OR, taken at a session meeting on November 16, 2022, moderated by the Rev. Paulette Mixon-Weller to establish a Parish Associate relationship with remuneration with the Rev. Pat Berger, HR. To be reviewed annually. **MSP**

Clatskanie PC, Clatskanie, OR

Concur in the request of Clatskanie Presbyterian Church and in compliance with the Book of Order, G-2.0404 Terms of Service, requesting a “waiver of limitation of terms” for the following who Clatskanie wishes to install as Elder, Class of 2026: Emily Carpenter. **MSP**

ACTIONS OF THE COMMISSION ON MINISTRY SOUTH REGION

January 20, 2023 Commission on Ministry South Actions

Phoenix, OR, First PC

MSP a motion to concur in an earlier COM-S email vote to authorize Elders Glenda Crenshaw and Carolyn Marshall to serve communion at First PC, Phoenix upon receipt of training by the Rev. Hugh Anderson.

MSP Tri City PC, Myrtle Creek, OR

MSP a motion to appoint an Administrative Commission for the purpose of installing the Rev. Victoria Bethel as pastor at Tri-City Presbyterian Church on January 28, 2023. AC to consist of: Rev. Dwayne Brown, Rev. Vicky Brown, Rev. Anthony Gaboton (honorary commissioner and guest preacher) Ruling Elders Carole Eckerd (South Region Vice Moderator), Evonne Hubbard (RE, Medford First), and Mike Hubbard (CRE, Medford First).

The Rev. Dwayne Brown

MSP a motion to approve Dwayne Brown's Annual Report for his validated ministry serving as Chaplain at the veteran's hospital in Roseburg, OR.

March 17, 2023 Commission on Ministry South Actions

Tri City PC, Myrtle Creek

MSP a motion to dissolve with gratitude for the work completed by the following Administrative Commission who installed the Rev. Victoria Bethel as pastor at Tri-City Presbyterian Church on January 28, 2023. Members of the AC were: Rev. Dwayne Brown, Rev. Vicky Brown, Rev. Anthony Gaboton (honorary commissioner and guest preacher) Ruling Elders Carole Eckerd (South Region Vice Moderator), Evonne Hubbard (RE, Medford First), and Mike Hubbard (CRE, Medford First).

Mt. Laki PC, Klamath Falls

MSP a motion to concur with action taken by the Session of Mt. Laki Community Presbyterian Church on February 26, 2023, asking the Presbytery of the Cascades to appoint an Administrative Commission to assume original jurisdiction and work with church and congregation on finding options for their church and property. COM-S will appoint said AC with Presbytery to grant original jurisdiction at next presbytery meeting.

First PC, Central Point

MSP a motion to allow Rev. Hugh Anderson to train two or three Ruling Elders from First Presbyterian, Central Point to administer the sacrament of communion.

Vacant Properties Policy

As Revised April 22, 2023

Our overarching understanding:

Property is a tool for the accomplishment of the mission of Jesus Christ in the world. (G-4.0201)

Managing vacant church properties

Trustees, through their Property Management Committee, are responsible for overseeing the day-to-day management of vacant properties (“vacant” here meaning a church property without an active congregation of the presbytery). The Trustees will ensure that a property manager is in place to carry out this responsibility from the time the congregation is dissolved until the property is conveyed to a new ministry at that location or is sold. Transition from congregational management to Presbytery property manager will be a joint responsibility of the Administrative Commission working with the congregation and the chair of the Property Management Committee. The Trustees will ensure that major maintenance issues of the building(s) and property are addressed during this interim management period.

Strategies for ministries

The New Ministries Team, within six months of notice by the Presbytery Leadership Commission that a church/property is being vacated, will recommend to the Presbytery Leadership Commission:

- a) how the property may be used as witness to Jesus Christ serving in the geographic area in which it is located; or,
- b) that the Presbytery Leadership Commission (PLC) directs the Trustees to negotiate terms of sale or long-term lease of the property, returning a proposal to Presbytery for approval.

Guidelines for disposal of real property and allocation of proceeds

It shall generally be the policy of the Presbytery of the Cascades that when a vacant church property is disposed of, after all debts secured by the property are liquidated, 25% of the net proceeds shall be reserved for New Ministry Development, 10% for the Barnabas Fund, 10% for the Vitality Fund, 5% for the Technology Grant Fund and 50% for Unrestricted Program Reserves. The Board of Trustees may draw from the Unrestricted Program Reserves to re-supply the needs of the four recipients. The allocation percentages will be reviewed by the Board of Trustees and adjusted, if needed, annually.

Actions leading up to a property becoming vacant

At the earliest opportunity, either by an invitation of the session of a congregation, or by outreach of the presbytery, if it is discerned that church closure is possible, three aspects of the work of the presbytery shall begin concurrently: (A) the presbytery when convening an Administrative Commission (AC) for the congregation shall ensure it includes a liaison from the Trustees and the New Ministries Team; (B) it shall invite the Trustees to begin a survey of the property as described below and; (C) it shall invite the New Ministries Team to begin a ministry study of the geographic area and community in which the church is located for ministry opportunities.

With regard to finances, if the AC determines a congregation is to be dissolved, it shall recommend to the Presbytery:

- the transfer of all accounts to Presbytery ownership with documentation on all restricted funds;
- the transfer of title and registrations to Presbytery;
- the transfer to Presbytery of all legal contracts in force (preschools, renters, etc.);
- the timely transfer to Presbytery of all usernames, logins, passwords, keys, etc., to ensure prompt and thorough access to all accounts and facilities.

With regard to property, if the AC determines a congregation is to be dissolved, the Trustees will:

- conduct an inspection, independent of congregation members, of the building to determine repair and maintenance requirements;
- develop projections for income and expense statements (rentals, utility payments, maintenance);
- develop a proposal for how and when to pay off any existing loans.
- develop a plan for maintaining the property while it is under presbytery care with a timeline and a budget until such time as the property can be transitioned to its next role in fulfilling the mission of the larger church.

Guidelines for properties that are currently vacant

For those properties that are currently vacant, the New Ministries Team shall make a recommendation to the PLC as soon as possible whether to sell the building/property or repurpose it for a Presbyterian supported ministry. To support the good stewardship of presbytery resources a vacant property should ordinarily not be maintained by the presbytery for more than 6 months without adequate provision for the care of that property from another source (rental income, endowment of the congregation, other grant funds etc...).

Vacant properties are to be used for the ministry of Jesus Christ.

*Adopted June 29, 2018
revised November 12, 2021
April 22, 2023*

BOARD OF TRUSTEES

December 1, 2022 Trustees Actions taken on behalf of the Presbytery

Vancouver, Cascades Lease to Church of Christians of 7th Day

Approved the month- to-month lease between Cascades Presbyterian Church, Vancouver, Washington, and Church of Christians of the 7th Day, Vancouver, WA, beginning January of 2023, with the request that Vancouver, Cascades clarify the language in paragraph "5.) Rent".

Vacant Property Policy Amendments

Approved that the Vacant Property Policy be further amended by inserting "by the Presbyterian Leadership Commission" after "notice" in the first paragraph of the section titled "Strategies for Ministries".

Northminster Property

Approved to list the Northminster Property at \$1,250,000.

Future Generations Collaborative Lease at Laurelhurst Property

Approved the lease with Future Generations Collaborative for 12/16/2022-12/15/2024.

St. Mark Property

Approved the Property Committee to counter a \$1.2M offer for St Mark by Fountain Gateway Church with \$1.35M and b) to have negotiating authority between \$1.2M to \$1.35M for this particular offer.

February 16, 2023 Trustees Actions taken on behalf of the Presbytery

Board of Pensions Liability for Colonial Heights Presbyterian Church

Approved that the Board of Trustees negotiate with Board of Pensions to set up \$250-per month payment plan for the Colonial Heights Presbyterian Church liability of \$11,910.32.

Funding Compensation for Presbyter for Vision and Mission

Approved that the compensation for the interim person hired to fulfill Brian Heron's duties be taken from the proceeds of the sale of the St Mark property – specifically from the 25 percent portion allocated to New Ministries under the current Vacant Property Policy.

Synod Loan with Eugene, Central

Approved the Synod loan to Central Presbyterian Church, Eugene, OR, in the amount of \$940,941

Synod Loan with Yachats, Community

Approved the Synod Muzzy Line of Credit/Loan to Community Presbyterian Church of Yachats, OR in the amount of \$250,000 with the condition that the Synod take the two vacant lots along with other property as collateral.

Lease - Keizer, John Knox

Approved the lease renewal between John Knox Presbyterian Church, Keizer, OR, and the Iglesia de Jesucristo Puerta del Cielo for two years from March 1, 2023 to February 28, 2025.

Presbytery Lease Templates

Approved that the current lease template be retained for use by congregations leasing to other entities for limited time and use of facilities, and, a commercial lease be used by the Board of Trustees for the lease of properties directly under presbytery management and be made available to congregations that are making more substantial leases, where a commercial lease is more appropriate.

Sale of Northminster Property

Approved that the Presbytery of the Cascades authorize the Board of Trustees to sell the Northminster Property at 2823 N. Rosa Parks Way, Portland, OR, for \$1,250,000 to St. John The Baptist Abune Aregawi Tigray Orthodox Tewahdo Church and to authorize the Property Committee and Chair of the Trustees to negotiate other details in the Sale Agreement. Also, authorize Marilyn H. Howe, as President of the Corporation, to sign the deed(s) and other closing documents.

Makers PDX Rent Adjustment

Approved that the rent for Makers PDX be reduced to \$800 a month for February through May, 2023 as Makers PDX uses less space and Future Generations Collaborative uses more.

Colonial Heights Grant October 2022

Approved the Property Management and Sale Committee's decision to grant \$9993 to Colonial Heights for gas line repair in October 2022.

Investment Committee Operating Manual

Approved the Revised Investment Committee Operating Manual.

March 14, 2023 Trustees Actions taken on behalf of the Presbytery

Barnabas Grants

Approved the following Barnabas Grants:

Corvallis, First	\$10,000 for ADA upgrades to new counseling center
Brookings, First	\$8,000 for carpet replacement
Grants Pass, Bethany	\$7,401 for ADA upgrades to restrooms
Hillsboro PC	\$1,500 for dishwasher replacement
Central Point, First	\$3,000 fence replacement
Portland, Calvary	\$10,000 for wall securing and drainage repair
Reedsport PC	\$8,000 for roof replacement
Camas, St. John's	\$10,000 for HVAC replacement in sanctuary

APPENDIX F

Presbytery Leadership Commission (PLC)

October, 2022 – March, 2023

The Presbyterian Leadership Commission is composed of the following positions and people:

Vicky Brown, Chair of PLC	Doug Anderson, Presbytery Moderator	Mary Blain, Treasurer
Mike Hubbard, Chair COM-S	Gail Black, VM NE Region	Lisa Snodderly, P&A
Susan Graham, Chair COM-NE	Nancy Patterson, VM Central Region	Brad Kent, CPM
Jim Wallace, Chair COM-NW	Carole Eckerd, VM South Region	Marilyn Howe, BOT
Mike Hachquet, Chair COM-C	Mark Frey, VM NW Region	Eileen Sheelar, CATT
P.Belz-Templeman (Staff w/o vote)	Josh Dunham, Co-Chair NMT	Sharon Hasenjaeger, COR
Kelly Dickson (Staff w/o vote)	Jennifer Martin (Mod. Elect w/o vote)	Clark Scalera (Staff w/o vote)
Cherie Elliott (Staff w/o vote)		

The PLC meets via Zoom on the 2nd Wednesday of each month to hear reports and take action on behalf of the Presbytery between its meetings.

FOR ACTION:

- 1.) **Adopt the Docket** for the Presbytery Meeting as developed by the Moderator and Stated Clerk and authorize the Moderator to make changes as necessary during the meeting.

FOR INFORMATION:

The Presbytery Leadership Commission acted on behalf of Presbytery as follows:

From the October 12, 2022 Meeting Actions

EEO/AA Task Force

The PLC dismisses the current EEO/AA Task Force with gratitude for work completed and recommends a second task force be developed to complete the work of guaranteeing the POTC is in compliance for pastoral searches within the Presbytery. A member from P&A, COR & COM will be appointed to help continue this work. **Motion Passed**

Peacemaking Grants Review Team

The PLC confirms establishment of a newly formed group comprised of the 4 Vice-Moderators of the four regions and to be called the **Peacemaking Grants Review Team** whose task is to review congregational Peacemaking Grant applications and present recommendations for approval to the Presbytery Leadership Commission. **Motion Passed**

Peacemaking Grant Awarded

The PLC grants St. Andrews PC, Portland, OR, \$1,000 from the Presbytery Peacemaking Funds account to support their Compassionate Community Retreat to be held on October 14-15, 2022. **Motion Passed**

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From the November 9, 2022 Meeting Actions:

Presbytery Stated Meeting Minutes

Approved the minutes of the November 4 - 5, 2022, Stated Presbytery Meeting as amended.

EEO/AA Policy Task Force

Adopted the motion to direct the moderator to appoint a member from Personnel & Administration, Committee on Representation and the Commission on Ministry and other members as needed to complete the work of providing EEO/AA policy standards for pastoral searches conducted by validated ministries of the presbytery.

From the December 14, 2022 Meeting Actions

Call to Special Meeting

Requested that the Presbytery Moderator call a special meeting to dissolve the Portland, Colonial Heights and Troutdale, Cherry Park congregations.

Communications Manager and Technology Tech Hours

Adopted motion that

1. the Communication Manager position be shifted from 15 hours/week to a half-time salaried and benefitted position beginning December 16, and;
2. That the Technology Technician be set at 10 hours a week rather than the 5 hours a week originally anticipated.

From the January 11, 2023 Meeting Actions

Discernment Team to consider changing Presbytery Boundaries

Authorized a discernment team consisting of a Cascades representative and an Eastern Oregon representative to meet with five congregations—Moro Community, Prineville, Lakeview First, Basin Community and Mt. Laki—to discern whether those congregations would benefit from membership in Eastern Oregon Presbytery.

From the February 8, 2023 Meeting Actions

Special Presbytery Meeting Minutes Approved

Approved the minutes of the January 18, 2023, Special Presbytery Meeting as corrected.

Cherry Park Vacant Property Plan

Agreed that the Presbytery of the Cascades enter a 2 year lease agreement (with possibility of renewal) with The Chapel of Troutdale, Oregon. The lease will be negotiated in conjunction with the Trustees of the Presbytery, New Ministries Team, and representatives of The Chapel, to ensure that the expenses of the Presbytery are covered and the renting of the property does not cause any undue burden upon the Presbytery and its staff. Also the New Ministries Team asks that after Presbytery expenses have been addressed, if possible, that part of the rental payment from the lease be used to fund a part-time organizer position to work with the New Ministries Team and a local team of leaders to develop a long term plan for the site that is in concurrence with the mission and vision of the Presbytery.

Strategic Resource Manager (now Mission Resource Manager)

Approved the job description and that a search team be assembled for the purpose of recruiting and selecting the Strategic Resource Manager position.

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Request for Presbytery Special Meeting

Requested that the Moderator call a special meeting to consider whether the Presbytery shall dissolve the relationship with the Rev. Brian Heron as the Presbyter for Vision and Mission effective March 31, 2023 and to consider the request for approval of Board of Trustees to sell Northminster Presbyterian Church property.

From the March 8, 2023 Meeting Actions

Peacemaking Grant

Approved the Peacemaking Grant request for \$5,000 to Don Shaw and Linda Jackson-Shaw to attend the PCUSA sponsored seminar entitled 2023 The American Southwest: Native Lands Travel Study Seminar.

Leaven Land and Housing 2023 Contract Payments

Approve the annual payments totaling \$20,000 (\$5,000 quarterly) for 2023 to Leaven Land and Housing Coalition for their continued work on the Farmington Road Project.

Appointing Interim Presbytery Executive Search Team Members

Appointed members to represent PLC and the Presbytery in the search for an interim Presbyter for Vision and Mission. This search team is tasked with job description development and potential title change for purposes of this interim position and will be supported by the Synod of the Pacific. Members:

Robin Garvin (TE/Chair), Mark Frey (TE), Evonne Hubbard (RE, Medford, First) and Andrew Hoeksema (TE). Tom Berry (TE/COR) and Lisa Snodderly (RE/P&A Chair, Portland, First) will serve as necessary for liaison/consulting/support.

Gift from Presbyterian Church of America

Accepted a gift of approximately \$130,000 from the Presbyterian Church of America on behalf of the New Ministries Team (NMT).